

# **CJIA Executive Committee Meeting**

*October 17, 2000*

## **Members present:**

Tom Clarke, Office of the Administrator for the Courts (OAC)  
Harold Nelson, Office of Financial Management (OFM)  
Jim Wilcox, Association of Counties and Cities (ACCIS)  
Paul Taylor, Department of Information Services (DIS)  
Don Price, Department of Corrections (DOC)  
Teri Nielsen, Washington Association of County Clerks (WACC)  
Loc Reader, Washington State Attorney General's Office (AG0)  
Commander Robert Lopez, Washington State Patrol (WSP)  
Mike Vandiver, Washington Association of Sheriffs and Police Chiefs (WASPC)  
Steve Clem, Washington Association of Prosecuting Attorneys (WAPA)

## **Others present:**

Dennis Hausman, DIS  
Lourdes Collins, DIS  
Bev Hempleman, OFM  
Mike Nagan, City of Seattle  
Tom Parma, DIS  
Harvey Queen, CTED  
Brian Ursino, WSP  
Megan McKay, DIS  
Dave Miller, WASPC

Paul Taylor called the meeting to order at 10:00 a.m. The September 19, 2000 minutes were unanimously adopted.

## **Funding Updates**

- Bev Hempleman, OFM, gave the group a handout of the Federal Initiatives with updates of the projects funded.
- Harold Nelson, OFM, stated that Washington did receive a grant from the National Governors Association for \$25,000. The grant is designed to help states work on a strategic plan. A delegation will be selected to attend a meeting in Santa Fe to help work on a strategic plan for the state. It is anticipated that after the meeting in Santa Fe there will be \$10,000 remaining to go towards creating a new strategic plan.

## **JIN Funding Banner – Part II: Decision Package Overview**

Don Price gave an update on Phase 2 – OMNI. A brief update on Phase 1 included information regarding the adjustment of the module schedules and the elimination of the GUI interface.

## **JIN Banner Presentation**

Paul Taylor presented the JIN Funding Banner. Afterward he invited the group to provide feedback and then asked for approval to present to the JIC and thereafter to the ISB. The CJIA gave their approval unanimously.

## **Planning Process -**

Don Price started a group discussion of the National Governor's Association one-day meeting on 'state' activities. He stated there is a concern about lack of attendance for the coming workshop. He suggested that either Dennis or Paul attend the Nashville meeting to get some ideas of what to expect in Santa Fe.

## **CJIA Executive Committee Meeting**

*October 17, 2000*

Harold Nelson suggested that the JIC be given the right of first refusal for the upcoming NGA planning meeting in Santa Fe. Paul Taylor asked that the state agencies ask their JIC counter-part about attending the meeting and send emails to Bev Hempleman, Dennis Hausman, and himself. He also suggested the group send Dennis Hausman as an advance scout – he asked for OFM approval and Harold Nelson agreed.

Paul Taylor raised the question regarding the processing of the next JIN blueprint, “should it be a large committee effort or a sub-committee effort?” Commander Lopez asked if there were funds available to help write the next blueprint. It was mentioned that staff resources might be an issue for this process. A consultant was hired to help with the first blueprint. Unfortunately, the funds have been depleted and Paul made a plea to partner agencies for any discretionary dollars to help fund this process.

Dennis Hausman will attempt to get a dollar figure for the work done on the last blueprint. Once that happens, Dennis will contact members of the CJIA Executive Committee to determine if agencies have any discretionary money to assist with the funding.

Commander Lopez urged that we look towards creating a blueprint/strategic plan that will span eight to ten years, and will be supported by gant charts.

There are two steps to the process: 1) creating the blueprint; and 2) assembling, writing, and marketing the blueprint. It was determined that the decisions regarding the blueprint should be made before the Santa Fe meeting so the group can take the momentum from the meeting and run with it.

### **Status Reports on Federally Funded Projects**

Tom Clarke reported OAC is just starting work on the Electronic Judgment and Sentence Project.

Commander Lopez handed out a list of project(s) status to the group.

### **Data Standards Sub-committee Report –**

Bev Hempleman presented information of the web-link to the group and asked folks to please view the site on their own time in order to evaluate it. Tom Clarke is the designated webmaster for this site.

### **New Business**

Dennis Hausman asked for help recruiting attendees for the upcoming JIN conference in Seattle. The current number attending is below the break-even point of 200. He also said the acting Attorney General, Richard Ward, will be speaking at the conference.

Commander Lopez gave the group a handout containing the 10-year JIN proposal for review and acceptance before going to the JIC.

Bev Hempleman gave an estimated cost to the group of under \$10,000 for ten people to take the trip to Santa Fe to attend the coming conference. Dennis Hausman invited Mike Nagan, City of Seattle, to attend the conference.

***Meeting adjourned.***